

((fp)) First Presbyterian Church *Bakersfield, California*

Job Description: Assistant Pastor of Outreach

(rev. 4/26)

(Note: Statements in this description are intended to reflect, in general, the duties and responsibilities of this position and are not to be interpreted as all inclusive.)

Basic Foundation:

First Presbyterian Church, Bakersfield (First Pres), is seeking a full-time Assistant Pastor to support our staff, elders, and congregants as they reach Bakersfield with the gospel.

Nature and Scope of Responsibilities:

This position will help First Pres reach the unchurched of Bakersfield and will oversee the Outreach Ministry Team and assist in leading the Missions Team. The Assistant Pastor will be highly visible in downtown Bakerfield and throughout the city engaging in First Pres and community events. This position reports to Session and is a 3-to-5-year position designed to provide support and guidance, preparing the candidate for a call as an Associate Pastor in the EPC.

Primary Duties:

Evangelism

1. Lead the evangelism efforts of our church.
2. Equip our people to invite others and to share the gospel.
3. Teach our First Pres family how to effectively share the gospel with unbelievers.

Outreach

1. Attend and participate in community events where outreach is possible.
2. Collaborate with other organizations and partners of First Pres.
3. Help implement our vision to reach families in need of a church family in our community.
4. Assist with leading and involving our Outreach and Missions committees with First Pres and community events.
5. In collaboration with the Pastoral Team, assist in implementing the adult discipleship strategy that will equip the members of First Pres to know Christ, love one another and bless the world.
6. Oversee outreach focused support ministries such as GriefShare, Addiction Support, Divorce Recovery, or other such care programs.

Visitor Contact

1. Help cultivate a welcoming atmosphere including serving and overseeing the greeting teams at all worship services.
2. Correspond and follow up with visitors.
3. Ensure processes are in place to train our greeters and ushers how to engage with and follow up with new visitors.

::Inviting people into meaningful life through knowing Christ, loving one another, and blessing the world.::

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Administrative Responsibilities

1. Attend and participate in Session meetings, Tuesday staff meetings, and Outreach and Missions Committee meetings.
2. Participate in Wednesday Evening activities including dinner and classes.

Personal Life

1. Maintain an active prayer/devotional/study life. He/she must take the equivalent of one day per month (8 hours) for prayer and meditation.
2. Ensure significant time for family life and maintain personal health and wellbeing.

Qualifications:

1. Minimum of Master’s level theological training (M.Div. or equivalent).
2. Ordained, or willingness to be ordained, into the EPC.
3. Agreement with mission statement and core values of First Pres and the EPC.
4. Excellent organizational, interpersonal and communication skills.
5. Transparent team player who can work with different staff members and volunteer leaders.

Physical Requirements:

Type of Activity	% of Work Time Spent on Activity			
	0-24%	25-49%	50-74%	75-100%
Seeing				X
Hearing				X
Speaking				X
Standing/Walking/Sitting				X
Climbing/Stooping/Kneeling		X		
Lifting/Pulling/Pushing	X			
Fingering/Grasping/Feeling				X

Working Conditions:

- Good working conditions with the absence of disagreeable conditions.
- Requires working Wednesday evening and Sundays.
- This position is expected to be in the field 65% and onsite 35% of the time.

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.